

F.No.602/5/2025-DBK
Government of India
Ministry of Finance, Department of Revenue
Central Board of Indirect Taxes & Customs
(Drawback Division)

4th Floor, Jeevan Deep Building,
Parliament Street, New Delhi – 110001
Dated: 31st October, 2025

To.
Export Promotion Councils/ Commodity Boards/ Trade and Industry Associations/ Chambers of Commerce (as per list attached)

Madam/ Sir,

Subject: Request for data for review of Remission of Duties and Taxes on exported Products (RoDTEP) & Remission of State and Central taxes and levies (RoSCTL) rates.

Government of India vide Order F. No. 602/5/2025 dated 01.10.2025 constituted a Committee for updating the recommended ceiling rates schedules under the RoDTEP and RoSCTL Schemes.

2. In this regard, a draft proforma was circulated on 14.10.2025 for obtaining data for the review exercise, for which suggestions/comments were solicited. Stake holder consultation, on the draft format and general rates review exercise, was held on 30th October, 2025.

3. Based on the inputs received, the finalized format is annexed for submission of data.

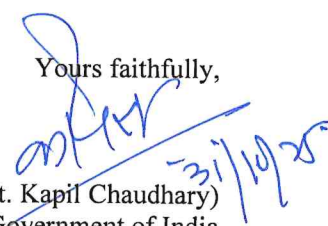
4. You are requested to furnish the data by 21.11.2025.

5. While providing the above data, care should be taken regarding the following aspects:-

- a) Data provided should be certified by the manufacturer and its Chartered Accountant/ Cost Accountant.
- b) The data should be supported by copies of representative documents, such as tax invoices of inputs used, shipping bills of export product, State Govt. notifications regarding taxes/levies like electricity duty, mandi tax etc.
- c) In this format, it may be noted that:
 - i) Part-1 is general information pertaining to the manufacturing unit.
 - ii) Information in Part-2 pertains to items covered by RoDTEP Scheme.
 - iii) Information in Part-3 is to be furnished for export goods falling under RoSCTL scheme.
 - d) A copy of data submitted should also be emailed in MS Excel format to the e-mail id rodtep.dbk@gov.in

6. For any clarification, you may contact Shri Malay Samir, Director (Drawback) at 011-23360581.

Yours faithfully,



(Capt. Kapil Chaudhary)
Joint Secretary to the Government of India
Tel: 011-23341079

**Part-1 Format for submitting data for RoDTEP & RoSCTL
(Data of exports for the period FY 2024-25)**

Part 1 - General Information (To be furnished by individual manufacturer/ manufacturer-exporter at the factory level)

Sl No.	Item Field	Data to be filled
1	Name of the Manufacturer/ Manufacturer Exporter	
2	Type of Unit (DTA/SEZ/EOU)	
3	Complete Address of the Manufacturing unit	
4	Name and designation of the contact person alongwith working office email	
5	Mobile number of the contact person	
6	IEC/PAN	
7A	Total sale value of all goods from the factory (Domestic and Export)	Rs. in Cr.
7B	Total value of exports (This will include sale to merchant exporters under the 0.1% scheme (vide notification no. 40/2017 and 41/2017))	Rs. in Cr.
8	Period of Export	01.04.2024 to 31.03.2025
9	Cost of Inbound Transport:	
9A	Total transportation cost actually incurred with respect to process of procuring raw materials, consumables, spares for manufacture of all goods (Inbound Transportation) (By Road)	Rs. in Cr.
9B	Total transportation cost actually incurred with respect to process of procuring raw materials, consumables, spares for manufacture of all goods (Inbound Transportation) (By Rail)	Rs. in Cr.
9C	Total transportation cost actually incurred with respect to process of procuring raw materials, consumables, spares for manufacture of all goods (Inbound Transportation) (By Air - for transport within India) (Excluding freight charges from port of export in foreign country to the port of import in India)	Rs. in Cr.
9D	Total transportation cost actually incurred with respect to process of procuring raw materials, consumables, spares for manufacture of all goods (Inbound Transportation) (By Coastal shipping/Inland waterways) . (Excluding freight charges from port of export in foreign country to the port of import in India)	Rs. in Cr.
10	Cost of Outbound Transport:	
10A	Total transportation cost actually incurred with respect to process of transporting all export goods from factory to the gateway port (Out bound Transportation) (By road)	Rs. in Cr.
10B	Total transportation cost actually incurred with respect to process of transporting all export goods from factory to the gateway port (Out bound Transportation) (By rail)	Rs. in Cr.
10C	Total transportation cost actually incurred with respect to process of transporting all export goods from factory to the gateway port (Out bound Transportation) (By Air - for transport within India) (Excluding freight charges from port of export in India to the destination port)	Rs. in Cr.

10D	Total transportation cost actually incurred with respect to process of transporting all export goods from factory to the gateway port (Out bound Transportation) (By Coastal shipping/Inland waterways) (Excluding freight charges from port of export in India to the destination port)	Rs. in Cr.		
11	Electricity Duty:			
11A	Total Electricity consumed in units (KWh) for manufacture of all goods in the reference period	KWh		
11B	Rate of Electricity Duty	Rs. per KWh		
11C	Total Electricity Cost paid for manufacture of all goods in the reference period	Rs. in Cr.		
12	Stamp Duty:			
12A	Stamp Duty paid for relevant Export Documents	Rs. in Cr.		
13	Fuel used in generation of captive power for manufacturing process and in manufacturing processes.			
		Quantity of input used (Kg/Ltr.)	Total Excise Duty paid (Rs. in Cr.)	Total VAT paid (Rs. In Cr.)
13A	Diesel			
13B	Coal			
13C	LNG/PNG			
13D	Any other (please specify)			
14	Purchases from unregistered dealers	Rs. in Cr.		
		Total value of purchase	CGST paid if available	SGST paid if available
15	Blocked Input Tax Credit under section 17 of GST Act. Please specify the nature of supply and the GST paid. Data needed separately for each such supply.	Rs. in Cr.		
16	Total cost of transportation of staff/workers, only for to and fro from the factory.	Rs. in Cr.		
17	Any other taxes (please specify) **	Rs. in Cr.		
18	Kindly indicate any exemptions/concessions w.r.t. fuel taxes/stamp duty/electricity duty/any other taxes being availed, including non-creditable /rebated/refunded taxes and duties essential for exports etc.			
19	Remarks			
	Notes ** Including Municipal taxes, Taxes paid under the Biological Diversity Act, 2002 as amended, etc. Data needs to be given for each tax separately alongwith the corresponding legislative provisions and supporting documents.			

Part - 2 Export Product level data (For RoDTEP only) (Part - 2 for each Export Product needs to be submitted Separately)							
Sl No.	Item Field	Data to be filled					
1	HS Code of the Export Product at 8 digit	(mention only one HS Code)					
1A	Drawback Sr. No. (if claimed)						
2	Unit Quantity Code (UQC#) of Exported Product /Unit of Measurement						
3	Exact Description of the Product as per Shipping Bill(s)	(mention only one export product)					
4	Domestic Clearance of Goods						
4A	Quantity of product cleared /sold in domestic market during reference period (in UQC#)						
4B	Value of product cleared /sold in domestic market during reference period	Rs. in Cr.					
5	Export Clearance of Goods *						
5A	Quantity of product exported during reference period (in UQC#) *						
5B	FOB value of product exported during reference period*	Rs. in Cr.					
6	Incidence of Taxes/ Duties/Levies Borne by the Export Product on account of prior stage cumulative taxes on raw materials/ inputs consumed in the manufacture of exported product : (Incase any byproducts are produced in the manufacturing process of the export product, provide details thereof (quantity, per unit sale value) as an annexure.						
		HS Code of the Input/ Raw Material	Description of the Input	Quantity of Input Used in the Manufacture of per unit of Export Product	UQC(Standard Unit of Measurement as given in Customs Tariff for the said HS Code)	Value of Input Used in the Manufacture of per unit of Export Product (In Rs)	Indigenous Ratio (%)- in percentage of inputs procured domestically for manufacture
6A	Input 1						
6B	Input 2						
6C	Input 3						
6D	Input 4						
6E	Input 5						
6F	Input ... (Add more if required)						
7	Any other Tax (with justification) **	Rs. in Cr.					
8	Taxes/ Duties per unit of Raw Material (only for farm sector including raw cotton)						
8A	Cost of fuel used in farm sector (for farm products and for product made from farm products only)	Rs. in Cr.					
8B	Embedded CGST paid on inputs such as pesticides, fertilizers etc. used in production of agricultural goods(For farm products only)	Rs. in Cr.					
8C	Embedded SGST paid on inputs such as pesticides, fertilizers etc. used in production of agricultural goods(For farm products only)	Rs. in Cr.					
9	Remarks						
	Notes * This will include sale to merchant exporters under the 0.1% scheme (vide notification no. 40/2017 and 41/2017) ** Including Municipal taxes, Taxes paid under the Biological Diversity Act, 2002 as amended, etc. Data needs to be given for each tax separately alongwith the corresponding legislative provisions and supporting documents. #UQC should be the standard unit of measurement as given in Customs Tariff for the said HS Code.						

Part - 3 Export Product level data (For RoSCTL only) (Part - 3 for each Export Product needs to be submitted Separately)							
Sl No.	Item Field			Data to be filled			
1	Drawback Sr. No.			(mention only one Drawback Sr. No)			
1A	HS Code (s) of the Export Product at 8 digit						
2	Unit Quantity Code (UQC#) of Exported Product /Unit of Measurement						
3	Exact Description of the Product as per Shipping Bill(s)			(mention only one export product)			
4	Domestic Clearance of Goods						
4A	Quantity of product cleared /sold in domestic market during reference period (in UQC#)						
4B	Value of product cleared /sold in domestic market during reference period			Rs. in Cr.			
5	Export Clearance of Goods *						
5A	Quantity of product exported during reference period (in UQC#) *						
5B	FOB value of product exported during reference period*			Rs. In Cr.			
6	Incidence of Taxes/ Duties/Levies Borne by the Export Product on account of prior stage cumulative taxes on raw materials/ inputs consumed in the manufacture of exported product : (Incase any byproducts are produced in the manufacturing process of the export product, provide details thereof (quantity, per unit sale value) as an annexure.						
		HS Code of the Input/ Raw Material	Description of the Input	Quantity of Input Used in the Manufacture of per unit of Export Product	UQC(Standard Unit of Measurement as given in Customs Tariff for the said HS Code)	Value of Input Used in the Manufacture of per unit of Export Product (In Rs)	Indigenous Ratio (%) - in percentage of inputs procured domestically for manufacture
6A	Input 1						
6B	Input 2						
6C	Input 3						
6D	Input 4						
6E	Input 5						
6F	Input ... (Add more if required)						
7	Any other Tax (with justification) **			Rs. in Cr.			
8	Taxes/ Duties per unit of Raw Material (only for farm sector including raw cotton)						
8A	Cost of fuel used in farm sector (for farm products and for product made from farm products only)			Rs. in Cr.			
8B	Embedded CGST paid on inputs such as pesticides, fertilizers etc. used in production of agricultural goods(For farm products only)			Rs. in Cr.			
8C	Embedded SGST paid on inputs such as pesticides, fertilizers etc. used in production of agricultural goods(For farm products only)			Rs. in Cr.			
9	Remarks						
	Notes * This will include sale to merchant exporters under the 0.1% scheme (vide notification no. 40/2017 and 41/2017) ** Including Municipal taxes, Taxes paid under the Biological Diversity Act, 2002 as amended, etc. Data needs to be given for each tax separately alongwith the corresponding legislative provisions and supporting documents. # UQC should be the standard unit of measurement as given in Customs Tariff for the said HS Code.						